

FREMONT BOARD OF SELECTMEN**01 MAY 2008****APPROVED 05/08/2008**

Selectmen Don Gates and Gene Cordes met at the Fremont Safety Complex, 425 Main Street, at about 6:30 pm as scheduled. The intent was to attend briefly the regularly scheduled meeting of the Fire Rescue Department Officers as previously planned with Rick Butler, Acting Interim Chief.

The Fire Rescue Officer's meeting began about 6:35 pm. Present were Fire Rescue officers Richard Butler, Joe Nichols, Brett Hunter, Kevin Zukas, Kevin O'Callaghan, Thom Roy, Joel Lennon, David Barker, Charles Kimball, Darrell Turner, and Leon Holmes Sr. The Selectmen were the first thing on the agenda, and so Butler turned to Cordes and suggested he proceed. Cordes gave a background on the intent of the meeting being to just, "check in" with the officers and to let them know that:

- The Board knows that they have been through a lot of change as a Department over the last year and a half.
- The Board knows that with the ongoing health concerns of Dick Hesleton over the last 3 months that it has been important for the officers to step up and cover the bases.
- The Board has not received complaints or concerns, which is usually a good sign. Furthermore, that the Board has not heard anything (internally) from within the Department regarding a lack of working together or an adverse response to change.

Cordes went on to say that the Board is most appreciative of all their efforts and success. Gates added that the Board wants to be sensitive to the long history of Dick and Hesleton's contributions and leadership, and that the interim leadership plan was intended to put someone in charge while Dick's recovery, interest and ability to continue could be sorted out. The Selectmen expect to have further discussions with Hesleton over the summer.

Brett Hunter reported that the rescue operations are coming along. Officers reported good participation in training, response to and success of recent fire calls. It was mentioned that day time response to rescue calls continues to be a concern, however, a number of fire personnel are intending to begin to become cross trained in EMS in the foreseeable future. Hunter and Butler indicated that they have received some new applications as well.

There was brief discussion about recruitment strategies. A late summer or early fall event for recruiting was mentioned and may be further considered.

All members expressed great pride in the response of fire rescue personnel to a structure fire earlier this week.

The Selectmen recessed at about 7:00 pm to resume their meeting at the Fremont Town Hall. No decisions were made other than to recess to go to the Town Hall.

After returning to Town Hall, the meeting was called back to order at 7:12 pm by Cordes. Present at the meeting were Selectmen Gene Cordes, Donald Gates Jr, and Selectmen's Clerk Jeanne Nygren.

Police Chief Neal Janvrin was present for the Department Head time. In public session Janvrin stated that he had applied for a Highway Safety Speed Control Grant. This will give him 88 hours, used as 22 four-hour shifts or \$3,219.04 at the rate of pay at time and a half plus an 18% administrative cost. This grant does not cover the cost of gasoline, which Janvrin is worried about with added patrols. If the Selectmen approve this he needs to have Cordes to sign as Chairman. Gates made a motion to approve this grant, Cordes seconded. The vote was unanimously approved 2-0. Cordes made the appropriate signatures for this grant.

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Janvrin requested a non-public session with the Board to discuss personnel matters. A motion was made by Gates to enter non-public session at 7:16 pm pursuant to NH RSA 91-A: 3 II (c) as quoted by Cordes. Cordes seconded the motion and the vote was unanimously approved, 2-0.

Gates made a motion at 7:28 pm to return to public session. Cordes seconded and the vote was unanimously approved 2-0.

In public session a motion was made by Gates to concur with Janvrin's recommendation for Mary Wheaton Pinder pay grade increase to Grade 7 Step 3; and Dan Whitman Grade 14, Step 4, as the result of favorable reviews on both employees. Cordes seconded. The vote was unanimously approved 2-0.

In the matter of hiring a new part-time officer, Cordes motioned to appoint Scott Cole of Raymond as a part-time patrol officer for probationary period of nine (9) months until March 2009 and until he has completed the NH Part-time Police Academy. Gates seconded. The vote was unanimously approved 2-0.

Cordes also asked Chief Janvrin for the Selectmen to be present at one of their squad meeting at some time in the future. At 7:35 pm Chief Janvrin left the meeting and was thanked by the Selectmen.

At 7:36 pm Cindi McRae and her daughter Danielle, came in to discuss the discretionary easement for the barn on McRae's property. Selectmen Cordes said that an evaluation needs to be done to find out the percentage of assessment reduction. The public hearing is scheduled for May 22, 2008 at 7:30 pm. The Selectmen need to get together and do the evaluation prior to the public hearing. McRae is just available the next two Thursdays. After concurring with each other the date of Monday, May 12th was set aside around 7:00 pm to meet for about a half hour at her barn. This will be posted as a Board meeting.

McRae had two estimates on the roof repair. One was from Valliere Construction for \$12,470 but that doesn't include plywood. Gates also suggested Brian McDermott, who had recently done the Historic Museum roof, if she wanted a third quote. Cordes asked if McRae had any old pictures of the barn. These will be helpful at the public hearing. McRae has some pictures of the house but the barn is off in the distance. McRae also had a list of other things that need to be done. The Selectmen thanked McRae for coming in and she left the meeting at 7:50 pm.

At 7:55 Scott Barthelemy came to meet with the Board regarding his construction project at 154 Martin Road. He said he wasn't happy with Thom Roy, as he felt Roy was "dragging his feet" regarding the final occupancy permit for the premise. Barthelemy said he signed up to get power from Public Service to get a circuit board outside of his building. Before PSNH will hook up power, the Building Inspector has to give his approval. Roy and Electrical Inspector Ken Pitkin were scheduled to come out and look at this box and they had some questions to follow-up on prior to being able to grant approval. Barthelemy said the power could have been on a week ago and now he has to wait another week.

Barthelemy then discussed an earlier issue regarding installation of a Knox Box, which was waived by the Fire Department after follow-up discussion as the premise is not tied into an alarm, and is occupied almost all the time (with the landowner living on site as well). Barthelemy reiterated that he feels Roy is hindering the electrical inspection. Barthelemy said that Public Service checked everything and doesn't think there is a problem with 15 outlets in wall. Barthelemy said he felt Roy should know all of the codes without having to check. He explained about the service box which has the clearance issue, and that it is not the main disconnect. He said the service switch is there to shut off one machine only, so you don't have to go to the main box. He said he will get rid of the panel with this switch, and wants to have the building reinspected so he can get his final occupancy permit.

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Roy had indicated to Barthelemy that he would get the State Electrical Inspector to come out to inspect the building to get everything cleared up. Gates asked how long this has been going on. Barthelemy feels the Selectmen as Roy's supervisor, need to be aware of what Barthelemy sees as issues. Ken Pitkin has done all the electrical inspections to date. Barthelemy said he needs this switch issue resolved. Cordes suggested he call and leave a voice mail for Roy to come out Monday so he can get his occupancy permit.

OLD BUSINESS

1. A motion was made by Gates to approve of minutes for 22 April 2008, even though he was not present. This is the only way to get the minutes approved now that Joe Dreyer is gone. The motion was seconded by Cordes and voted unanimously in favor 2-0.

2. Selectmen discussed the Town Hall basement renovations specifications. Cordes spoke last week with Thom Roy about lowering the door, pulling the pavement back three (3) feet from the building and landscaping this area so it does not have to be plowed. Roy made some notes and further information will be presented in the future.

NEW BUSINESS

1. Cordes read through the payroll manifest of \$19,954.56 dated for 30 April 2008. Gates made a motion to approve it and Cordes seconded. The vote was unanimously approved 2-0. Cordes then read the accounts payable manifest of \$28,002.79 dated for 30 April 2008. Motion was made by Gates to approve, seconded by Cordes. The vote was unanimously approved 2-0.

2. Selectmen then reviewed the accounts payable manifest in the amount of \$40,055.05 dated 25 April 2008 for final approval. As per Board decision of April 22nd, Heidi Carlson and Joe Dreyer had reviewed and authorized it on April 25th. A motion to reaffirm the accounts payable of April 25, 2008 was made by Gates, seconded by Cordes. The vote was unanimously approved 2-0.

3. Selectmen reviewed the folder of incoming mail. This included a letter of interest in the Selectman vacancy from Brett Hunter. There was also a memo from LCG regarding funding of \$66.00 for the NHRS retirement suit. The Board was not interested in supporting this at this time. There was also discussion about a local NIMS coordinator and if this is something we need to do.

4. A motion to sign the lien release for parcel 06-062.002 for payment in full was made by Gates and seconded by Cordes. The vote was unanimously approved 2-0. This form will be forwarded to the Registry of Deeds.

5. Selectmen reviewed the Current Use application for KDRM LLC for parcels 01-031 and 01-037. This has been reviewed by the Assessor and found to be in order. Cordes read the application and a motion was made by Gates to approve it. Cordes seconded. The vote was unanimously approved 2-0.

6. Selectmen reviewed tax deed letters to Option One Mortgage, Sloan, Hoitt Estate, and Coopers Corner LLC regarding 2005 property tax lien. Motion was made by Gates to approve and sign these letters, Cordes seconded. The vote was unanimously approved 2-0.

7. Selectmen reviewed a resignation letter sent by email from Richard Butler as a member of the ZBA. A motion to accept his letter with regret was made by Gates, and seconded by Cordes. The vote was unanimously approved 2-0. A return letter was signed to Butler, thanking him for his service.

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8. Selectmen reviewed new Issuing Agent appointment forms (NH DRED Forest Protection Bureau) for Joel Lennon and Kevin O'Callaghan of the Fremont Fire Rescue Department. They were presented to Carlson by Butler; and have been authorized by Warden Dick Heselton. Gates moved to approve the Issuing Agent Appointments for Joel Lennon and Kevin O'Callaghan. Cordes seconded. The vote was unanimously approved 2-0.

9. Selectmen reviewed Cemetery Deeds prepared by the Town Clerk for Mr & Mrs Ronald Stilson, Bruce Walker, and Byron Walker. Cordes motioned to approve these deeds as written. Gates seconded. The vote was unanimously approved 2-0.

10. Selectmen reviewed an email and letter from Sue & Mike Miller regarding siltation control on North Road. RFP is out for this work with a due date of May 15th. No responses received to date. An update letter was sent to the Millers last week.

11. Selectmen reviewed a Comcast PSA notice from Janice O'Brien for the upcoming Turtle Walk. The Board did not think a waiver form needed to be completed for each participant.

12. Roger Kirk has asked if we want the 2006 Comcast Community Ascertainment Survey scanned to be put on the website. We currently only have the document in hard copy. Selectmen were unsure about this and asked for the survey to be brought to the next meeting.

13. Family members of Marilyn Gates have met with the Library Trustees and Dick Rand to discuss building a 24 foot long by 2 foot high planter on the hill outside the window of the Children's Area at the Fremont Public Library. Heidi has confirmed with the Building Inspector that it does not require a permit; but Barb Bassett has also asked if any liability waiver is necessary as they are planning to construct it on site. (See email from Margie Poznanski). Marilyn's sisters are planning to tend to the flowers in the planters as seasons change. Gates said he probably shouldn't comment on the matter. Cordes said with them being volunteers, he doesn't feel any waiver form is necessary.

14. Selectmen reviewed a memorandum from the Conservation Commission relative to a conservation easement on approximately 16 wooded acres owned by Hjalmer and Christine Anderson on Old Ridge Road. The Anderson's are not looking for any money for the easement, only to have the Conservation Commission fund the easement preparation, recording fee, and surveying costs. This would come from the CC current use fund and is estimated at \$4,500. Cordes said he feels the Board should acknowledge to the CC that this is a good opportunity for the Town and RCCD and that they concur with the use of these funds.

15. Jeanne Nygren provided updates on the Memorial Day event planning to the Selectmen. The invitations were mailed to the participants for the day's activities. This week the invitations to each veteran will be prepared and mailed out.

16. Because of the complexity of reviewing the updated contract and side letter from Jay Somers of Comcast, the contract was given to the Selectmen for reading this next week. It will be further discussed at the next meeting.

17. The Selectmen want to hold a future discussion on Emergency Management to see about getting the Director's position filled.

At 9:23 pm a motion was made by Gates under RSA 91-A:3 II (e) to enter non-public session to discuss a legal matter. This motion was seconded by Cordes. The vote was unanimously approved 2-0.

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A motion was made by Gates to come out of non-public session at 9:26 pm. The motion was seconded by Cordes. The vote was unanimously approved 2-0. No decisions were made.

NEXT WEEK

The next regular Board meeting will be held on Thursday May 8, 2008 at 6:00 pm. There are appointments scheduled with tax deed property owners; as well as a work session.

A motion to adjourn the meeting at 9:30 pm was made by Gates, seconded by Cordes, all were in favor.

Respectfully submitted,

Jeanne Nygren